



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING

NOTIFICATION OF STATEWIDE CONTRACT

Date: 6/22/18

CONTRACT TITLE: FACILITIES MRO AND INDUSTRIAL SUPPLIES

CURRENT CONTRACT PERIOD:	July 1, 2018 through June 30, 2019	
RENEWAL INFORMATION:	Original Contract Period:	July 1, 2018 through June 30, 2019
	Renewal Options Available:	Five (5) one-year renewal options
	Potential Final Expiration:	June 30, 2023
BUYER INFORMATION:	John C. Stegmann 573-751-2497 john.stegmann@oa.mo.gov	

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **PREFERRED** FOR ALL STATE AGENCIES.

Local Purchase Authority should not be used to purchase supplies/services included
in this contract unless the state agency determines it is in its best interests considering product quality, price, terms or
order and delivery, among other considerations..

The entire contract document may be viewed and printed from the Division of Purchasing's **Awarded Bid & Contract Document Search** located on the Internet at <http://oa.mo.gov/purchasing>.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	SAM II VENDOR NUMBER/ MissouriBUYS SYSTEM ID	VENDOR INFORMATION	MBE/ WBE	COOP PROCUREMENT
CC182584001	3611502801L/M B00022736	W.W. Grainger, Inc. 2300 E. 18 th Street Kansas City, MO 64127	No	Y
CC182584002	13552650606/MB 00023754	MSC Industrial Supply Company 921 Fee Fee Road Maryland Heights, MO 63043-3801	No	Y
CC182584003	4109484151 D/MB00006108	Fastenal Company 2001 Theurer Blvd. Winona, MN 55987	No	Y

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
7-1-18 through 6-30-2018	7-1-2018	Initial issuance of new statewide contract
	7-11-2018	Corrected several clerical errors JCS

1. Purpose:

Three contracts for Facilities Supplies, Maintenance Repair and Operating (MRO) items have been established and are intended for use by various state agencies throughout the State of Missouri, including members of the Cooperative Procurement Program. Agencies can purchase from any of the three established contracts based on their determination of their best interests, considering type of product, needs of the plant maintenance situation, product quality, price, terms of ordering and delivery to name some of the more important facts in making a choice.

2. Preferred Use Contract:

Contracts CC182584001, CC182584002 and CC182584003 are considered “preferred use” contracts which means that state agencies should use the contracts for purchasing facilities/MRO supplies when pricing, delivery, and other contractual terms and conditions are in the agency’s best interest to do so. Agencies are encouraged to use these established contracts, but in rare instances where the state agency can obtain like or similar products that meet the state agency’s needs at a better price and better terms, then the agency has authority to purchase the items from other sources adhering to requirements and provisions of the Local Purchasing Authority Delegation found at this website: <http://oa.mo.gov/purch/agencyinfo/deptpad.pdf>.

- Agencies are encouraged to seek best pricing from the MRO statewide and other available statewide contracts.

3. Missouri Vocational Enterprises (MVE):

MANDATORY COMPLIANCE REQUIRED: Agencies are advised to use Missouri Vocational Enterprises (MVE) for products/services available from MVE as further explained below.

MVE WAIVER REQUIREMENTS: In the event products or services available on contracts CC182584001, CC182584002 and CC182584003 are also available from Missouri Vocational Enterprises (MVE), the state agency must acquire the items from MVE as required by section 217.575 RSMo unless the state agency has obtained a waiver from MVE. It is the agency’s responsibility to check the MVE catalog at <http://doc.mo.gov/mve/html/catalog.html> prior to making purchases from the contracts.

IF THE PRODUCTS/SERVICES ARE AVAILABLE FROM MVE, THE STATE AGENCY MUST ORDER FROM MVE.

4. Pricing:

State agencies should compare pricing among the contractors for most favorable pricing and terms.

Product Sourcing:

Product sourcing is available on all three contracts. Any sourced item must be readily recognizable as a typical MRO item. An item such as a vehicle, food, office paper, body bags, hospital beds, etc. are not typically considered MRO item and should not be purchased off contracts C111207001, C111207002, and C111207003 as sourced items.

- **Grainger – Special Terms About Sourced Products (CC182584001):** Non-Grainger General Catalog (Sourced) Product - Grainger may procure product not available through the Grainger General Catalog or Grainger.com from other sources. Sourced Product is priced according to current market conditions on a per order basis, and may be shipped **F.O.B. Origin**. Customers shall pay for any expedited or special handling requirements. A returned goods authorization must be issued by Grainger prior to returning any Sourced Product. A restocking fee may apply for any returned Sourced Product.
- **MSC Sourced Products (CC182584002):** Contact MSC about product sourcing.

- **Fastenal Sourced Products (CC182584003):** The state's contract with Fastenal specifically excludes items being purchased as contract items that are sourced outside the scope of the NASPO ValuePoint defined categories for Missouri state agencies. Purchases by Missouri state agencies from the contract are limited to items that are standard Fastenal part numbers and within the NASPO ValuePoint defined categories.

5. Product Category Discounts:

Category Discount	CC182584001, W.W. Grainger	CC182584002, MSC Supply Company	CC182584003, Fastenal
HVAC	17%	20%	30%
Lighting (Lamps, Ballasts, Fixtures)	22%	20%	30%
Sanitation/Cleaning Chemicals	22%	20%	25%
Material Handling	11%	20%	25%
Security	17%	25%	30%
Electrical Repairs and Equipment	23%	20%	30%
Fasteners	35%	25%	57%
Outdoor Garden Supplies and Equipment	13%	20%	25%
Paint	13%	20%	25%
Plumbing	20%	20%	30%
Power Tools and Accessories	11%	18%	25%
Safety	19%	25%	30%
Hand Tools	14%	25%	25%
Janitorial Equipment and Supplies	17%	20%	30%
Power Sources	19%	25%	30%

6. Account Set-up:

Some state agencies may have already established accounts with the various contractors. For accounts not already established, state agencies can contact the account representatives indicated (See Section #13 herein) to set up their account and to obtain the necessary logins and passwords for accessing the contractors' online sites.

7. Catalogs:

WEBSITE CATALOGS: All products available under the established contracts are accessible through customized Internet-based catalogs on the each of the three contractor's specific websites as follows. The pricing the state agency sees for items in the website catalog is the *already discounted price* if the agency has registered and logged-in at the specific website listed below.

GRAINGER - CC182584001: Grainger- http://www.grainger.com/Grainger/static/fos_mowsca.html
(Note: There is an underscore between "fos" and "mowsca.") This lands the user in the Missouri catalog. Having difficulty logging-in, then contact customer_feedback@grainger.com.

MSC - CC182584002: MSC Supply Company:
<http://www.mscdirect.com/solutions/wsca/wsca-missouri>

For help, contact Cust_Service@mscdirect.com.

FASTENAL - CC182584003: In order to see State of Missouri contract pricing when shopping on www.fastenal.com, state employees must "tell" the website that they are state employees and wish to view State Contract pricing.

First: register: Use this link to register: <https://www.fastenal.com/web/login/register.ex>

- Click on the bubble to identify yourself as a government employee.
- Click on the bubble as eligible to purchase off of a state contract.
Enter Account #: **ECOMM0201** into the box as shown above. Follow prompts to complete the registration process.

Still need help? Call 1-877-507-7555 (Weekdays - 8 A.M. CST - 5 P.M. CST) or e-mail: govsales@fastenal.com.

After registration is complete, the user will have a user ID and password set-up for access the next time the access the Fastenal on-line catalog. Once registered, access the catalog going to www.fastenal.com, sign in using your username and password, and the user will be seeing Missouri contract items and pricing.

HARD COPY CATALOGS: Hard copy catalogs are available upon request at no additional cost. Agencies should contact the applicable contractor to obtain a hard copy catalog. Pricing in the hard copy catalogs represents current published list prices which are not discounted.

8. Order Methods:

PHONE ORDERS	W.W. Grainger	MSC Supply Co.	Fastenal Company
	(800) 472-4643	800-645-7270 7AM-11PM Eastern Time	877-507-7555 Or Contact Fastenal's closest local store(see locations in#16)

FAX ORDERS	W.W. Grainger	MSC Supply Co.	Fastenal Company
	(816) 483-8825	888-255-5067	507-494-9335 Or Contact Fastenal's closest local store(see locations in#16)

MAIL ORDERS	W.W. Grainger	MSC Supply Co.	Fastenal Company
	W.W. Grainger, Inc. 2300 E. 18 th Street Kansas City, MO 64127	MSC Industrial Supply Company 9 Worthington Access Dr. Maryland Heights, MO 63043	Contact Fastenal's closest local store(see locations in#16) OR Fastenal Company 2001 Theurer Blvd. Winona, MN 55987

ONLINE ORDERS	W.W. Grainger
	www.grainger.com
	Fastenal Company
	www.fastenal.com
	MSC Supply Company
	www.mscdirect.com
NOTE: Political subdivisions will use the above websites. State of Missouri governmental entities will go to your Roundtrip Catalogs through Missouri BUYS.	

9. Freight/Minimum Orders:

W.W. Grainger	No minimum order. No freight charges on all catalog and web orders. All deliveries shall be F.O.B. destination, freight pre-paid, with all transportation and handling charges paid by the contractor.
MSC Supply Company	No minimum order. No freight charges on all catalog and web orders. All deliveries shall be F.O.B. destination, freight pre-paid, with all transportation and handling charges paid by the contractor.
Fastenal Company	No minimum order. No freight charges on all catalog and web orders. All deliveries shall be F.O.B. destination, freight pre-paid, with all transportation and handling charges paid by the contractor. Only non-standard items will be charged freight.

10. Delivery:

W.W. Grainger	All shipments are F.O.B. Destination, freight prepaid and allowed. Delivery for in-stock items is guaranteed in 24-48 hours of order. Grainger will guarantee delivery for Non-Stock items within 3-10 days from the time an acceptable order is received (subject to events outside the control of Grainger)
MSC Supply Company	All shipments are F.O.B. Destination, freight prepaid and allowed. Delivery for in-stock items will happen in 24-48 hours of order, non-stock items within 10 business days.
Fastenal Company	All shipments are F.O.B. Destination, freight prepaid and allowed. Delivery for in-stock items will happen in 24-48 hours of order; delivery of non-stock items will not exceed 10 business days.

11. Warranty Terms:

W.W. Grainger	Grainger provides a standard manufacturer's warranty on products. For information on manufacturers' warranties, please contact your local branch or contact Customer Care at 1-800 472-4643. Standard terms of warranty guaranteed by the Uniform Commercial Code are included in the NASPO ValuePoint agreement which is the basis of the Missouri contract.
MSC Supply Company	MSC provides a standard manufacturer's warranty on products. For information on manufacturers' warranties, please contact your local branch or contact Customer Care at 888-672-9722. Standard terms of warranty guaranteed by the Uniform Commercial Code are included in the NASPO ValuePoint agreement which is the basis of the Missouri contract.
Fastenal Company	Fastenal provides a standard manufacturer's warranty on products. For information on manufacturers' warranties, please contact the closest Fastenal local branch (See #16 for store listing). Standard terms of warranty guaranteed by the Uniform Commercial Code are included in the NASPO ValuePoint agreement which is the basis of the Missouri contract.

12. Product Returns:

W.W. Grainger	Returns for Grainger catalog products can be made for a period of one year from the original date of purchase. Returned product must be in original packaging, unused, undamaged and in sellable condition. Grainger will either replace the product or issue a credit for the product purchase price. For assistance in returns, Members should call Grainger Customer Care at 800-472-4643.
MSC Supply Company	MSC maintains a 30-day return policy (from date of shipment). In order to return merchandise, customers must contact MSC at (800) 645-7270 to obtain a Return Authorization (RA) number. Returns will not be accepted without an RA number. Returns should be sent back in the original packaging and condition to the original Customer Fulfillment Center with the RA number on the shipping label. An invoice copy or packing slip should also be included.
Fastenal Company	<p>Any returns for shipping errors, damage or loss upon delivery must be reported within 10 days of the delivery date. Except as otherwise agreed, Products will not be accepted for return after 30 days from the date of delivery to the Purchaser. Any cancellation or returns accepted after 30 days may be subject to a restocking fee and other charges, for which the Purchaser shall be responsible. All returns should be made to a Fastenal branch or as otherwise designated by Fastenal, and must be in resellable condition and accompanied with an Invoice.</p> <p>Sourced Items ordered and delivered to the Customer may be non-returnable and non-refundable. Sourced Items that have been ordered by the Customer and are non-cancelable by the manufacturer, Customer must accept and pay for the delivered quantities, excluding non-conforming items. If Customer requests to cancel a Sourced Item order prior to shipment or delivery, Seller will exercise reasonable commercial efforts to discontinue the production of the items by the manufacturer. However, Customer will be responsible for any restocking fee or costs imposed by the manufacturer related to the cancellation of the Sourced Item. In the event the Customer requests Seller to stock and maintain an inventory of certain quantities of Sourced Item for Customer, Customer agrees to purchase all remaining Sourced Items maintained by Seller in its inventory at the time the contract is terminated or within thirty (30) days after Customer discontinues use of the Sourced Item.</p>

13. Customer Support/Order Tracking/Billing Contact:

W.W. Grainger	<p>Bryan P. Westhaus Government Sales Manager – TN & MO W.W. Grainger, Inc. Direct Cell Phone: 312.257.0483 Bryan.Westhaus@Grainger.com</p> <p>Grainger’s customer service representatives are available, at a minimum, from 7:00 am to 5:00 pm, Monday through Friday, in all time zones.</p>
MSC Supply Company	<p>Anna Slattery State Contract Account Manager MSC Industrial Supply Co. 314-278-9541 Anna.Slattery@mscdirect.com</p>
Fastenal Company	<p>Contact Berkley Ruglowski: 970-640-7865 OR: Director of Government Sales Richard Warren: 252-944-1772 OR Contact the closest Fastenal local store (See listing in #16). OR Website Support For website specific questions, contact the following P:(877)507-7555, E-mail: websales@fastenal.com</p>

14. Training:

W.W. Grainger	<p>As a value-added no-cost service, W.W. Grainger will assist the state agency in acquiring product information to make the best product choice for the state agency’s particular needs, energy efficiency audits, and “green” (environmentally friendly) alternative product choices.</p>
MSC Supply Company	<p>As a value-added no-cost service, MSC will assist the state agency in acquiring product information to make the best product choice for the state agency’s particular needs, energy efficiency audits, and “green” (environmentally friendly) alternative product choices.</p>
Fastenal Company	<p>As a value-added no-cost service, Fastenal will assist the state agency in acquiring product information to make the best product choice for the state agency’s particular needs, energy efficiency audits, and “green” (environmentally friendly) alternative product choices.</p>

15. Green Products:

W.W. Grainger	<p>Green or Eco-friendly products are available and identified in the Grainger catalog with a leaf logo.</p>
MSC Supply Company	<p>Green or Eco-friendly products are available and are clearly identified in the product descriptions in the MSC catalog and website.</p>
Fastenal Company	<p>Green or Eco-friendly products are available and identified in the Fastenal catalog with a leaf logo.</p>

16. Local Branch Locations:

W.W. Grainger	Branch Locations (include but are not limited to): Kansas City - 2300 E. 18TH St. Kansas City, MO 64127 Phone: (816) 241-5600 Maryland Heights - 2535 Metro Blvd. Maryland Heights, MO 63043 Phone: (314) 569-1630 Springfield - 808 N. Cedarbrook Ave. Springfield, MO 65802 Phone: (417) 831-4059 St. Louis - 2227 Clark Ave. St. Louis, MO 63103 Phone: (314) 231-5031
Fastenal Company	Fastenal Company has several Missouri retail locations. See website: http://www.fastenal.com/web/locations
MSC Supply Company	MSC Industrial Supply Company 9 Worthington Access Dr. Maryland Heights, MO 63043 314- 205 -0266

17. Vending Machine Solutions:

Fastenal Company	Fastenal's "Vending Solutions" is available under contract. A Fastenal vending machine (or multiple machines) can be placed on site and stocked with Fastenal product routinely used by the state agency. Product can be placed on consignment or purchased by the state agency. An annual Internet-hook-up fee of \$300.00 applies to each unit that is web-based. It is possible to configure multiple vending machines to one web-based unit; discuss options with Fastenal.
Grainger	Grainger's "Keepstock" vending machine service is available under contract. A Grainger vending machine (or machines) can be placed on site and stocked with Grainger product routinely used by the state agency. There is no fee for setting up a Grainger vending machine at the state site although the state agency will have to complete a sample schedule: discuss options with Grainger.

18. Appropriate Contract Usage:

Agencies have a variety of sources available on existing state contracts for items that are also found in the Grainger, Fastenal, and MSC catalogs (hard-copy and website). It is up to the state agency to determine what contract serves them best given a particular purchase. The following identifies active state contracts that may also have the same or similar facilities MRO items available.

LIGHTING SUPPLIES: The statewide Lighting Supplies contracts are “preferred-use” contracts, and are available to state agencies for price/product/terms comparison. Please refer to CC180504001 for GE products (Graybar Electric Company, Inc.) and CC180504002 for Phillips products (Voss Electric Co. dba Voss Lighting) for comparison.

JANITORIAL SUPPLIES: The statewide Janitorial Supplies contract is a “preferred-use” contract, and is available to state agencies for price/product/terms comparison. Please refer to contract CC181021001 (Industrial Soap Company) for comparison.

ELECTRICAL SUPPLIES: The statewide Electrical Supplies contract is a “preferred-use” contract, and is available to state agencies for price/product/terms comparison. Please refer to contract CC16074001 (Graybar Electric Company, Inc.) for comparison.

SAFETY SUPPLIES: The statewide Safety Supplies contract is a “preferred-use” contract, and is available to state agencies for price/product/terms comparison. Please refer to contract CC170672001 (Wise Safety) for comparison.

LAWN EQUIPMENT: The statewide Grounds Maintenance Equipment contracts are “preferred-use” contracts, and are available to state agencies for price/product/terms comparison. Please refer to contract C114030001 (CNH America, LLC), C114030002 (John Deere), C114030003 (John Deere Shared Services), C114030004 (Toro), C114030005 (Professional Turf Products selling Toro), and C114030006 (MTI Distributing selling Toro products). See also the Lawn Mowers contracts: CC160645001 (Moridge Manufacturing), CC160645002 (Stahlman Powersports), CC160645003 (Briggs and Stratton Power Group), and CC160645004 (Larson Farm & Lawn).

**State of Missouri
Office of Administration
Division of Purchasing
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve products and services available to state agency users. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor:** _____

Describe Product Purchased (include Item No's., if available): _____

Rating Scale: 5 = Excellent, 4 = Good, 3 = Average, 2 = Poor, 1 = Fails to meet expectations

Product Rating	Rate 1-5, 5 best
Product meets your needs	
Product meets contract specifications	
Pricing	

Contractor Rating	Rate 1-5, 5 best
Timeliness of delivery	
Responsiveness to inquiries	
Employee courtesy	
Problem resolution	
Recall notices handled effectively	

Comments: _____

Prepared by: _____ **Title:** _____ **Agency:** _____

Date: _____ **Phone:** _____ **Email:** _____

Address: _____

Please detach or photocopy this form & return by FAX to 573/526-9816, or mail to:

Office of Administration
Division of Purchasing
301 West High Street, RM 630
PO Box 809
Jefferson City, Missouri 65102

You may also e-mail form to the buyer as an attachment at
john.stegmann@oa.mo.gov